

## By-Laws of the Libertarian Party of New Hampshire

Adopted: 5/1/77 - Amended: 11/2/91

### By-Law I - DUTIES OF OFFICERS

Section 1 - The Chair shall be the Chief Executive Officer of the Party, holding the full powers and duties accorded the office by the Constitution.

Section 2 - The Chair will be addressed as Mister Chairman, Madam Chairman, Chairperson, or Chair as the individual holding the office may prefer. Similarly with other offices contemplated under the Constitution and/or By-Laws.

Section 3 - The Vice-Chairs shall be assistants to the Chair, performing such duties as the Chair shall prescribe, and holding such executive powers as the Chair shall delegate. The Vice-Chairs shall be chosen, by ballot, at each Regular Convention by delegates to said convention residing in the geographical area to be represented by the Vice Chair. The geographical areas to be represented by the Vice-Chairs will be determined by Congressional districts under law. In no case shall there be more Vice Chairs than there are Congressional Districts in New Hampshire. In the case of vacancy, the Vice Chair shall be chosen in accordance with Executive Committee designated procedures by the affiliated organizations within the geographical area represented by the vacating Vice Chair.

Section 4 - The Secretary shall be the recording officer of the Party, and shall provide, or make provisions for, legal services to the Party.

Section 5 - The Treasurer shall receive, expend and account for the funds of the Party under the supervision and direction of the Chair and Executive Committee.

### By-Law II - EXECUTIVE COMMITTEE

Section 1 - The Executive Committee shall have such powers and duties as are prescribed in the Constitution.

Section 2 - The Executive Committee shall meet at such times and places as prescribed by the Constitution. Notices shall be given in accordance with procedures as the Executive Committee may, by three-fourths (3/4) majority determine.

Section 3 - The Executive Committee may, without meeting together, transact business by mail, telephone, or verbally, by voting on questions submitted to them by, or with the approval of, the Chair. Votes may be cast by mail, telephone, or verbally in accordance with procedures as the Executive Committee may, by three-fourths (3/4) majority, determine. The Secretary must preserve all such votes until the next meeting of the Executive Committee, at which meeting the Executive Committee shall order the disposition of such votes.

Section 4 - More than one-half (1/2) of the membership thereof shall constitute a quorum at all meetings of the Executive Committee for the transaction of all business, except where a larger vote is required by the Constitution.

Section 5 - Except as otherwise provided in the Constitution, a majority vote of those present at a meeting shall rule.

### By-Law III - CONVENTIONS

Section 1 - The Chairs of the Constitution, By-Laws and Rules Committee, of the Platform Committee and the Credentials Committee shall be the presiding officer of his/her respective Committee.

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Section 2 - A majority of those of the committee members present is necessary for a "do-pass" recommendation, and in the case of the Platform Committee, a majority must approve each specific plank separately.

Section 3 - The committees shall report their recommendations to the floor of the convention in accordance with the Party Rules including minority reports; the weight of which shall be determined before deliberations of each committee begins.

Section 4 - A member must be present in Committee to vote.

Section 5 - More than one-half (1/2) of the membership of each Committee shall constitute a quorum.

### By-Law IV - FINANCES AND ACCOUNTING

Section 1 - The fiscal term of the Party shall begin on January 1 and end December 31.

Section 2 - The Executive Committee shall cause an efficient double entry system of accounts to be installed and maintained.

Section 3 - All disbursements exceeding \$20.00 shall be made solely by check.

Section 4 - Financial commitments \$250 or greater require the agreement of a majority of the Executive Committee.

Section 5 - The Executive Committee shall have the power to designate the depository of all funds of the Party, and shall appoint such officers and employees as in its judgment may deem advisable to deposit and withdraw funds from said depository.

Section 6 - The Treasurer shall provide a yearly written report within the first four months of the subsequent year, describing the financial status of the Party at the end of the year and the summary numbers on sources and uses of funds. The Treasurer shall also supply pertinent financial data at the request of a majority of the Executive Committee, and any other information which, in his/her judgment is important to the orderly management of the Party.

### By-Law V - PARLIAMENTARY AUTHORITY

Robert's Rules of Order, Newly Revised, shall be the parliamentary authority for all matters of precedence not specifically covered in the Constitution or By-Laws.

### By-Law VI - MEMBERSHIP FEES

Fees for membership (dues) in the Party shall be set by the Executive Committee and amended from time to time as the Executive Committee deems necessary.

### By-Law VII - STANDING COMMITTEES

Section 1 - The Executive Committee shall propose and a convention ratify such Standing Committees as may from time to time be required to fulfill the needs of the Party.

Section 2 - A convention may elect Standing Committee Chairs and members.

### By-Law VIII - AMENDMENTS TO THE BY-LAWS

Amendments to the By-Laws shall be in accordance with the Constitution.